

INDIVIDUAL SAFE ROOM & COMMUNITY SHELTER GUIDELINES

APPLICABLE SPECIFICATIONS :

- COMMUNITY SHELTERS - FEMA Publication 361
- ABOVE-GROUND INDIVIDUAL SAFE ROOMS – FEMA Publication 320
- IN-GROUND INDIVIDUAL SAFE ROOMS-FEMA 320 & NPCTS

DOCUMENTATION REQUIRED FOR:

COMMUNITY SHELTER

- Sealed drawings & statement from PE or RA that FEMA 361 requirements have been met
- Physical location of shelter(LAT/LONG)
- FIRM showing project location
- City/County map with project location
- Photograph of project site
- Total project costs with FEMA total & 25% match
- Project milestones
- Signed maintenance agreement
- Management/operational schedule
- Signed & notarized Certification Instruction(CI) sheet
- Emergency Power-(Generator sheet)
- Occupancy capacity

INDIVIDUAL SAFE ROOMS

- Sealed drawings & statement from PE or RA that FEMA 320/NPCTS requirements have been met
- Physical location of shelter(LAT/LONG)
- FIRM showing project location
- City/County map with project location
- Photograph of project site
- Total project costs with FEMA total & 25% match
- Signed & notarized CI sheet
- Occupancy capacity
- In-ground shelters require a 1.5 anchorage/ballast safety factor. The ballast calculations used in shelter design should be provided

SHPO DOCUMENTATION

- LAT/LONG
- Site photographs with directional info
- City/County map with site locations

STATE ENVIRONMENTAL PROTECTION AGENCY

- LAT/LONG
- City/County map with site locations

U.S. FISH AND WILDLIFE

- LAT/LONG
- City/County map with site locations